



MARRIAGE OR CIVIL UNION RECORD REQUEST FORM

To obtain a copy of a marriage or civil union record from the Cook County Clerk's Office, please read the following: Certified copies of marriage or civil union records cost \$15 for the first copy, which is nonrefundable if no record is found and a Certification That No Record Was Found is issued, and \$4 for each additional copy of the same record.

Two types of certificates:

Standard Certificate

\$15 for 1 standard certificate
8" x 10"

Wallet Certificate

\$15 for a set of 2 wallet certificates
Official embossed certificates
Credit Card size

Four ways to obtain a Standard Certificate:

MAIL your request to:
Bureau of Vital Records
PO Box 641070
Chicago, IL 60664-1070

Fill out the form below and include:

- A check or money order payable to the **Cook County Clerk**
- A photocopy of your photo identification (e.g. driver's license, State ID, etc.)
- A self-addressed stamped envelope

CALL our VitalChek Hotline:
(866) 252-8974

Charge your order to a major credit card for an additional fee.

GO to a Local Currency Exchange:
Call (847) 759-8905 for Currency Exchange locations and hours
Obtain your record for an additional \$5 fee.

VISIT us in person and pay with cash or, debit or credit card:

50 West Washington Street, Room CL-25, Chicago, Illinois
Or, visit one of our five suburban offices.
Call (312) 603-7790 for locations and hours.

Two ways to obtain a set of Wallet Certificates:

MAIL your request to:
Bureau of Vital Records
PO Box 641070
Chicago, IL 60664-1070

Fill out the form below and include:

- A check or money order payable to the **Cook County Clerk**
- A photocopy of your photo identification (e.g. driver's license, State ID, etc.)
- A self-addressed stamped envelope

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Or, visit one of our five suburban offices.
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of 8" x 10" certificates

of sets of wallet certificates

Wallet certificates are only available in person or by mail.

Groom / Partner A

Bride / Partner B (maiden name if applicable)

Date of Marriage or Civil Union

Place of Marriage or Civil Union (City or village in Cook County)

Marriage

Civil Union

Your Name

Mailing Street Address

City

State

Zip

Daytime Phone Number

Signature