



Dear Local Government Official,

The Preliminary 2017 Agency Tax Rate Reports will be available starting Monday June 11, 2018.

Deadline to review your reports and report any problems: 5:00pm Tuesday, June 12.

NEW REPORT REVIEW PROCEDURE:

The Cook County Clerk’s Office is pleased to announce that 2017 Preliminary Tax Rate Reports will be available for review on our new District Portal.

<https://DistrictPortal.cookcountyclerk.com>

To View your Reports:

1. Log in the [District Portal](#) and click on the “Document Status” tab.
2. IF you have multiple documents loaded, filter by Year “2017” and Document Type “Levy Ordinance” (this is not necessary if you do not have multiple documents loaded).
3. Click “Download” or “View” under each Report type (Calculated Rates, Agency EAV, Exemption Detail, or New Property Doc) in the “Administration” column to see your Reports:

Report sign-off is NOT required. However, **IF THERE IS A PROBLEM** which may impact your rate, please call us immediately at 312-603-5649. All review should be completed **no later than 5pm Tuesday June 12, 2018.**