



**ELECTIONS**

**OFFICE OF COOK COUNTY CLERK DAVID ORR**

69 W. Washington, Suite 500, Chicago, Illinois 60602



TEL 312.603.0987 FAX 312.603.9783 WEB cookcountyclerk.com

## Deputy Voter Registration Group Training Request

Please complete this application and fax it to **Jonathan Williams** at **312.603.9786**

**NOTE: PLEASE DO NOT SCHEDULE YOUR CLASS UNTIL YOU RECEIVE CONFIRMATION OF YOUR DATE AND TIME FROM THIS OFFICE**

We must receive your request at last 10 days prior to the training date.

Organization: \_\_\_\_\_

Contact: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_/\_\_\_\_ Cell/Work Phone: \_\_\_\_/\_\_\_\_\_

Training Date Requested: \_\_\_\_\_ Start time: \_\_\_\_\_

Location and Address of Training: \_\_\_\_\_

Number Expected for Training (Must be at least 20 people): \_\_\_\_\_

### Additional Information:

- The County Clerk’s office must verify the voter registration of anyone planning to become a deputy registrar. Therefore please send us a list of all trainees who will be attending. The list of attendees must be received no later than two days before the training. We can also register trainees on site. In order to be registered they must have two pieces of identification, one of which includes a current address.
- It is your organization’s responsibility to assure that the training facility is adequate and opened prior to the training.
- Walk-in participants are welcome. However, we have a limited number of supplies at each training. Therefore, please try to limit walk-ins, if possible.
- Please call our office 48 hours prior to the training date to confirm your attendance and the time and location of the training. (312.603.0987)

I understand and agree to adhere to all of the requirements stipulated on this form for deputy registrar training to be conducted by the Cook County Clerk’s office.

Contact Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_\_

For additional information, please call **Jonathan Williams** at 312.603.0987 or email [jowilli@cookcountygov.com](mailto:jowilli@cookcountygov.com)