Avoid the wait and order online at cookcountyclerk.com, by phone at 866.252.8974 or at your local currency exchange. Additional convenience fees apply.

**CHICAGO**

Monday–Friday • 8:30 a.m. – 5:00 p.m.
Open Wednesdays until 7 p.m. for marriage and civil union licenses only

50 W. Washington St.
Concourse Level
Chicago, IL 60602
312.603.7790

Mailing Address:
PO Box 641070
Chicago, IL 60664-1070

**SUBURBAN OFFICES**

Monday–Friday • 8:30 a.m. – 4:30 p.m.
Open Wednesdays until 7 p.m. for marriage and civil union licenses only

**North Suburbs**
Skokie Courthouse
5600 W. Old Orchard Road, Rm. 149
Skokie, IL 60077
847.470.7233

Northwest Suburbs
Rolling Meadows Courthouse
2121 Euclid Ave., Rm. 238
Rolling Meadows, IL 60008
847.818.2850

**South Suburbs**
Markham Courthouse
16501 S. Kedzie, Rm. 238
Markham, IL 60426
708.232.4150

Southwest Suburbs
Bridgeview Courthouse
10220 S. 76th Ave., Rm. 238
Bridgeview, IL 60455
708.974.6150

**West Suburbs**
Near the Maywood Courthouse
1311 Maybrook Square, Rm. 104
Maywood, IL 60153
708.865.6010

Additional convenience fees apply.

**Birth, Marriage, civil union & Death records**

Cook County Vital Records keeps records for Chicago & Suburban Cook County. For other Illinois counties visit idph.state.il.us/vitalrecords. For records for other states go to vitalchek.com.

**Photo ID is required for all applications and records.**

**ONE form of ID if submitting**

**TWO of these forms of ID if submitting**
LiCenSe aPPLiCa Tion Fee $60

ELIGIBILITY
According to Illinois law, both applicants must be 18 or older, not be blood relatives, and not already be married to someone else.

EXCEPTIONS
Illinois law allows exceptions: first cousins older than 50 may marry. 16- and 17-year-olds may obtain a marriage license with:

1 Consent of parents listed on applicants’ birth certificates. All parents listed on each minor’s birth certificate must be present and show valid identification.
2 Certified copies of applicants’ birth certificates.
3 A second form of identification showing applicants’ dates of birth.

TiMeLineS & reSTriCTionS
Marriage licenses are issued while you wait, and are effective the following day. Licenses are valid for 60 days but effective only for marriages performed in Chicago and suburban Cook County.

AFTER THE CEREMONY
The officiant performing the ceremony must complete the bottom portion of the license and mail it to:
Cook County Vital Records
P.O. Box 641070
Chicago, IL 60664-1070

ADDiTionaL CoPieS
Certified copies of marriage records are $15 and $4 for each additional copy.

AppPLYing
Applicants must appear together in person at one of the Cook County Vital Records offices. They will be asked several questions at the counter, and must present valid identification with proof of age before they can sign the marriage license application. Illinois does not restrict marriage based on gender.

BIRTH CERTIFICATE $15 • DEATH CERTIFICATE $17
Cook County Vital Records keeps official records of births and deaths that occur in Chicago and suburban Cook County. Additional copies are $4 (Birth) and $6 (Death) each. Under state law, you may obtain a certified copy of:

- Your own birth certificate
- Your child’s birth certificate
- A relative’s death certificate
- A death certificate for an individual, if you can prove a financial interest in their death

GEnEALoGY
BIRTH AND MARRIAGE $15 • DEATH $17
The Genealogy Unit of Cook County Vital Records provides non-certified genealogy versions of birth (over 75 years), death (over 20 years) and marriage (over 50 years) records for the purpose of genealogical research. Records are for Chicago and Cook County dating back to 1872.

Genealogy records can be purchased in person or downloaded online at cookcountygenealogy.com. Additional copies are $4 (Birth, Marriage) and $6 (Death) each.

CIVIL UNION LICENSES
LiCenSe aPPLiCa Tion Fee $60

ILLinois’ civil union law enables couples who are 18 or older to legally certify their union. Applicants must appear together at one of the Cook County Vital Records offices and present valid photo identification with proof of age. Application procedures and fees are similar to the marriage license process detailed in this brochure. Licenses are effective the following day and valid for 60 days, but only for unions performed in Chicago and suburban Cook County. Certified copies of civil union records are $15 and $4 for each additional copy.

APPLYING
Applicants must appear together in person at one of the Cook County Vital Records offices. They will be asked several questions at the counter, and must present valid identification with proof of age before they can sign the marriage license application. Illinois does not restrict marriage based on gender.

BIRTH AND DEATH RECORDS

APPLICATION FEE $50
Cook County Vital Records’ Assumed Names Department provides applications for filing under the Assumed Business Name Act to persons conducting business as a sole proprietorship, general partnership or professional service corporation. The following types of businesses are NOT required to register an assumed name: limited liability companies, limited liability partnerships, limited partnerships and corporations.

Business registration
in PerSon $5 • bY MaiL $10
Cook County Vital Records’ Notary Department registers Cook County Notary signatures and issues certifications of authority. However, the Illinois Secretary of State’s office first processes all notary public applications. You can print a notary public application at cyberdriveillinois.com or call 217.782.7017.

SPECIALTY CERTIFICATES
COMMEMORATIVE CERTIFICATES $65
Art-quality canvas commemorative marriage and civil union certificates include a legal certificate and can be purchased at any Cook County Vital Records Office or ordered online at cookcountyclerk.com.

WALLET CERTIFICATES $15
A set of official wallet-size marriage or civil union certificates can be purchased at any Cook County Vital Records Office or ordered online by downloading a form on the Vital Records page at cookcountyclerk.com.
**ELIGIBILITY**
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**EXCEPTIONS**
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2. Certified copies of applicants' birth certificates.
3. A second form of identification showing applicants' dates of birth.

**APPLICATION FEE** $60

**TIMELINES & RESTRICTIONS**
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**AFTER THE CEREMONY**
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Cook County Vital Records
P.O. Box 641070
Chicago, IL 60664-1070

**ADDITIONAL COPIES**
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**TIMEFRAME & REQUIREMENTS**
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**APPLICATION FEE** $50

**NOTARY DEPARTMENT**

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**APPLICATION FEE** $15

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**APPLICATION FEE** $17

**BIRTH CERTIFICATE**

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**APPLICATION FEE** $65

**COMMEMORATIVE CERTIFICATES**
Art-quality canvas commemorative marriage and civil union certificates include a legal certificate and can be purchased at any Cook County Vital Records Office or ordered online at cookcountyclerk.com.

**APPLICATION FEE** $10

**IN PERSON** $5 • **BY MAIL** $10

Cook County Vital Records’ Notary Department registers Cook County Notary signatures and issues certifications of authority. However, the Illinois Secretary of State’s office first processes all notary public applications. You can print a notary public application at cyberdriveillinois.com or call 217.782.7017.
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ONE form of ID if submitting a State Driver's License, State Identification Card, U.S. Passport, or U.S. Armed Forces Identification Card.